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| **Contract Information** | |
| County |  |
| Contract Number 21- |  |
| Completed by (Name) |  |
| For Quarter Ending |  |

**Council and Workgroup Activities**

1. Discuss council activities this quarter. Include dates of council meetings and progress

towards obtaining/maintaining membership of required representation.

2. Discuss progress towards establishing stakeholder workgroup, including recruitment and membership of required representatives. Describe how parents/caregivers have been involved in planning and decision making.

3. Discuss progress/activities related to development of needs assessment and strategic plan.

4. If your project utilizes blended funding, please indicate the following:

a. ICAPP funds expended this quarter:

b. Other funds expended this quarter:

SUBMISSION INSTRUCTIONS

* Each project needs to submit a quarterly report even if there was no activity during the quarter.
* Submit by the 15th of month following the quarter or the first business day after the 15th.
* Submit reports via email to: [icapp@pcaiowa.org](mailto:icapp@pcaiowa.org).